

Dear Parents / Carers,

Re: Home Learning

Further to my e-mail from yesterday, I am writing today to share with you the timetable for remote teaching, that will take place over Microsoft Teams. For this week, core subjects have been prioritised, with all classes also having a tutor session today.

Teachers who are delivering sessions to your child will send a Microsoft Teams invite to their school e-mail address. There is a tab titled 'How to join a Microsoft Teams meeting' on the school home learning page that guides you on how to access the invite and the session itself. This can be found at the link below:

<https://www.southallschool.com/home-learning-hub/>

As many of our pupils might not be familiar with Microsoft Teams, we will be establishing the following ground rules for online lessons:

- Pupils should join the session with your Microphone Muted (the tutorial at the link above shows how you can do this).
- Pupils should use the 'hands-up' button on your screen if you want to answer a question, unless informed otherwise by the teacher (the teacher will demonstrate this if anyone is unsure).
- Pupils should be aware that other pupils and staff will be able to see what is behind them if their camera is enabled, so sitting in front of a plain background like an empty wall might be most appropriate.
- Pupils who enable their camera should ensure that they are appropriately dressed.
- We appreciate that some pupils may need support in accessing the lesson and this is perfectly fine. We are however, trying to replicate classroom conditions as closely as possible in order to promote independent learning. Therefore, we ask that other family members are not sat at the screen with the pupil, are not visible in the background and are not able to be heard by others, unless absolutely necessary.

If you have any issues with accessing the lesson and you have tried using the tutorial to help, please e-mail home.learningteam@southallschool.com and we will support in any way we can.

I can also confirm that 'Nando's' worksheets are available to all and Purple Mash activities are assigned to pupils for a broad range of subject areas – well done to those pupils who have already found and completed some of these! These resources are also available at the following link:

<https://www.southallschool.com/home-learning-hub/>

Please remember that staff will be contacting you during the week to discuss pupil work and offer their support. We look forward to speaking to as many of you as possible and to helping pupils achieve as much as they can during the week.

As always, thank you all for your support and please do not hesitate to contact me or the Home Learning Team if you require any further information or additional support.

Your sincerely

Adam Spellman

Deputy Headteacher